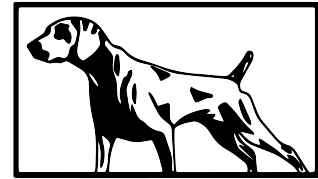


# Brewery Packaging Manager

## JUNKYARD



**BREWING COMPANY**  
**MOORHEAD, MN**

### Overview:

This position is responsible for managing all aspects of packaging operations and leads a small team of packaging assistants. This is a high-level position which works collaboratively with the brewing and sales departments. The ideal candidate would have experience leading a team in a manufacturing facility, would have high mechanical and electrical aptitude, fabrication skills and experience, very clean and organized habits, and excellent management and collaborative skills. This position can expect to work roughly 40 hours per week, Monday through Friday. Working days and working hours are variable and determined by the production schedule and when beers are ready to be packaged.

### Key Responsibilities:

#### Packaging Beer:

- Operate our canning line: Wild Goose - Evolution series - 2 head filler.
- Package kegs using kegging equipment.
- Maintain all quality standards set for packaging.
- Perform dissolved oxygen testing on beer during packaging.
- Perform carbonation testing to check carbonation levels in beer.
- Be able to perform high-level sensory analysis of beer. (Tasting, smelling, looking at the beer).
- Operate our automatic keg washing machine.
- Quickly diagnose and troubleshoot various types of problems.
- Maintain and clean our canning line, keeping it in good running condition.
- Perform Clean In Place (CIP) procedures on various equipment.
- Follow written Standard Operating Procedures (SOPs), as well as updating SOPs and creating new SOPs when needed.

#### Administrative:

- Manage, hire, interview, train and schedule staff within the packaging department.
- Maintain inventory spreadsheets and check inventory on beer in kegs and cans.
- Ensure packaging team is compliant with company policies and safety guidelines.
- Order materials needed for packaging, repairs and maintenance.
- Miscellaneous duties: Submit THC beverage potency tests and track those reports, review beer label proofs prior to printing, re fill forklift propane tanks, re fill portable CO2 tanks, preparation and planning for beer event kegs, jockey box maintenance as needed, periodic cleaning and organization of storage areas.

#### Collaborate:

- Work closely with the brewing department to evaluate the readiness of beers for packaging, and create production plans to achieve the desired packaging dates.
- Communicate with other department managers as needed.
- Communicate effectively and professionally.

#### Additional Responsibilities:

- Bottling and wax-dip special release bottled beers.

- Assist with major special events, such as Rare Beer Picnic (beer festival hosted by Junkyard).
- Operate all pallet and material moving devices (e.g. forklifts, pallet jacks) in the facility.
- Engage in improvement projects coordinated with other department managers and ownership.
- Unload freight deliveries using both a stand-up style forklift and a sitting-style forklift.
- Stock the taproom cooler.
- Attend brewing industry conferences, such as the Craft Brewers Conference, when the company decides to participate.

### **Required Knowledge, Skills, and Abilities**

- Ability to safely and effectively operate both a standing type forklift and a seated type forklift.
- Good communication skills
- Cool and collected under pressure and when production problems occur.
- Good leadership skills.
- Ability to multitask and adjust to the constantly changing priorities and timeline of the production schedule.
- Strong attention to detail.
- High mechanical and electrical aptitudes; generally a “handy” person.
- Reliable and punctual.
- Responsible, well-informed decision maker.

### **Preferred Education, Skills and Experience:**

- Experience working in a manufacturing/production environment.
- Beer industry experience.
- Experience with metals fabrication, or other relevant experience working with tools and materials to craft a product.
- Prior experience working with chemicals, especially cleaning chemicals.
- Knowledge of the processes involved in making beer: brewing process, fermentation, carbonation, etc...
- Ability to TIG weld and operate a variety of power tools skillfully and safely (for making repairs and improvements to equipment).

### **Physical & Mental Requirements**

Must have the physical and mental strength and endurance to be able to perform duties, as well as the ability to handle stressors of the position in operational and administrative situations.

- The brewery can sometimes be a hot and humid environment with floors that are frequently wet. This position will also require going outside in the cold in wintertime to unload freight deliveries using a forklift or move other materials around.
- The timeline and goals of the production schedule can create a sense of pressure to perform, which the Packaging Manager must be able to channel into positive outcomes.

- This is a physical job which requires a person to be on their feet for most of the working hours.
- Required to be able to lift 50lbs to shoulder height and push, pull or roll 160 lbs kegs on the floor. Expected to stand, sit, walk, climb, balance, stoop, kneel, crouch, crawl, bend, talk, hear, taste, smell, see, and operate objects, tools, and controls.

**Compensation:**

Salary \$45,000 - \$55,000 per year, depending on experience and qualifications. If you're seeking compensation outside this range, and feel like you would be a great fit, we encourage you to apply. Compensation will be discussed during interviews.

**Full Time Benefits Include:**

- Health Insurance
- Dental Insurance
- 10 Paid holidays
- Paid Time Off
- Staff discounts on all products and merchandise

*We are interested in finding the best candidate for the job, and that candidate may be one who comes from an unexpected or unique background. If you are interested to apply and wholeheartedly believe that you would be an excellent candidate, but are hesitant because you do not meet every one of the qualifications, we would still encourage you to apply. If you are unsure whether you meet the qualifications of this position, or how this would be determined, please feel free to contact us at [accounting@junkyardbeer.com](mailto:accounting@junkyardbeer.com)*

*We are an Equal Opportunity Employer.*